



**Minutes of the HEVAC Air Distribution Manufacturers Group
Held on Tuesday 12th March 2024
Hybrid meeting**

Present

Alan Green	Chair	TROX UK Ltd
Chris Knight		Advanced Air (UK) Ltd
Andy Bartlett		Belimo Automation UK Ltd
Robin Fraser		Belimo Automation UK Ltd
Ian Doncaster		Fire and Smoke Solutions
Iain Kinghorn		Flakt Woods
Roy Jones		Gilberts (Blackpool) Ltd
Stephen Gore		Swegon UK & I
Paul White		Ventilation Fire Smoke Limited
Chris Yates FETA		
Michael Duggan	Secretary of Technical	FETA
Martyn Cooper	Secretary of ADMG	FETA

Bold indicates present via Zoom

1 Welcome and introducing any new members or guests.

2 To note the FETA Competition Law Guidelines

The FETA Competition Law Guidelines are available on www.feta.co.uk/members/events-and-meetings/schedule-of-all-feta-meetings. Attending the meeting is taken as member's acknowledgement of the guidelines' existence.

3 Minutes from the last meeting – 30th November 2023

The minutes were approved.

TECHNICAL ITEMS

4 Fire damper & smoke control damper topics

4.1 ASFP Ducts & dampers ASFP24-036

New ASFP group to focus on competence in installation of fire-resistant ducts and dampers.

Update from HEVAC delegates Mike Backham, Martin Frackrell, Mike Gosling, Roy Jones, Chris Knight, and Paul White. Darren Webster from ADCAS is also on the group for fire-resisting ducts.

HEVAC delegates have asked ASFP if MD can circulate the documents to the HEVAC F&SDC. MD received notes on 12 Feb.

The task was group set up to look critically at the existing SKEB (skills, knowledge, experience and behaviour) statements drawn from the NOS and has now met twice. A “Key points” document from those task group meetings is available, along with a revised functional map & SKEB statements based on their work. This will form the basis of discussion at the next meeting on 15 February.

PW gave an update. The group is considering fire resisting ducts as well as fire dampers. SKEB statements are what is required to meet tasks.

A smaller group meets every 2 weeks. PW is the only HEVAC representative in that smaller group. It’s pushing the training & skills aspects. The qualifications will be equivalent to level 2 NVQ.

It is thought there may be no “professional” cards issued going forward. Professional staff visiting a site will do so under a “visitor pass”.

AG asked about timeframes. May was the target and the group isn’t far off achieving that.

4.2 Grenfell Tower Fire

The Grenfell Inquiry hopes to complete the drafting of the report by April or at the latest by the time of the seventh anniversary of the Grenfell Tower Fire which is 14 June.

Some members had heard anecdotally that it could be later than June.

Updates are in the [November](#) and [January](#) newsletters. The end of month newsletters are usually very punctual, but the end February one has still not been issued.

The final report will be of interest to the ADMG’s Fire & Smoke Damper Committee.

4.3 Representation on BSI & CEN technical committees.

If delegates have any updates to their reports included in Annex A, we can update those.

Alan Green reminded the group that he has stood down as chair of both BSI/TC RHE/2 and CEN/TC 156, but retains his membership of both committees. He continues as chair of CEN/TC 156/WG 4 which is ADMG products including dampers.

EN 1751 is well advanced. AG will ensure members get a copy of any draft.

It is a revision to *BS EN 1751:2014 Ventilation for buildings. Air terminal devices. Aerodynamic testing of damper and valves*

PW gave further updates:

BS EN 1366-10:2022 *Fire resistance tests for service installations. Smoke control dampers* is at Formal Vote stage.

Revision to CPR&P

4.4 Damper installer certification.

IFC Certification Ltd / the NAADUK group chaired by Nygel Humphries

Alan Green referred members to the extract from the Fan Coil Unit Group minutes in the agenda. There was a proposal from the FCU Group to combine with ADMG to produce a suitable document. AG volunteered and SG's colleague may become involved. Any other volunteers, please contact Secretary.

ACTION: MC

5 Standards/Regulations

5.1 CEN/TC156

Update from Alan Green and other delegates of CEN/TC 156 Ventilation in Buildings.

The last meeting was July 2023. The next meeting is yet to be confirmed. AG will send MD the latest minutes for circulation as summary of activities.

5.2 Part L Review

Email from Chris Yates on 13/12/2023 with title "Update from GOV.UK for: The Future Homes and Buildings Standards: 2023 consultation" refers. The consultation was due to close on 6 March 2024 and has now been extended to 27 March. AG asked if CY could circulate a proposed response to members. CY will do that next week.

Action: CY

PLENARY ITEMS

6 Website www.feta.co.uk/airdistribution/

6.1 Review of content – any additions required?

Standards listing - Alan Green's list of standards relevant to air distribution is on the [ADMG webpage](#).

7 General Specification and Product Directory

7.1 Members directory

MC has circulated the draft to members and received about a third of the replies. End March is the deadline.

ACTION: All

8 External liaisons

8.1 PFPF Liaison

Recent correspondence and meetings. Paul White is the HEVAC delegate. Nothing new on this. The "assessment" guide is the main document.

Fire Safety Federation, FSF. Chris Brown from the SCA was on it.

8.2 BESA update

Looking at DW 145

8.3 ADCAS update

ADCAS held their first meeting of the year on 7 March in London, attended by 19 delegates. The meeting was dominated with discussion and updates on progress with the “Raising the Bar” project that has come from the Dame Judith Hackitt report on the construction industry following the Grenfell Fire. The ADCAS project is concentrating on what needs to be done to enable ductwork installers to go on site with a valid CSCS card from 1st January 2025. This is the date personnel need to be deemed ‘competent’. There was a lot of progress made in the months between ADCAS meetings including an offer from retired Past President Malcolm Moss to prepare the required ADCAS guidance document aimed at technicians and installers, meeting with the main four training providers to establish training and assessment capabilities, engaging with the new Engineering and Building Services Skills Authority. Over the remaining months of 2024 ADCAS will advise ADCAS members again of the current pathways to gaining competency and continue the journey with BESA on competencies.

8.4 NAADUK liaison

Document NAAD22 is the new ADCAS document on fire dampers. Members can download it from <https://www.naaduk.co.uk/naad22-guidance-document-app/>

8.5 ACTUATE UK – the Engineering Services Alliance

CY gave an update. CY will circulate a few slides showing the relation of all the products. ADCAS is involved in the work.

The Engineering and Building Services Skills Authority, EBSSA, was convened by Actuate UK members together with other leading sector bodies, such as BEAMA, CIPHE, TICA and the standards organisation MCS, to provide a credible authoritative voice for skills across all engineering and building services. <https://www.actuateuk.org.uk/resources/ebssa/>

9 ADMG Funds:

- (a) Sinking Fund - Balance as at 31st January 2022 is £40.30
- (b) Statistics Fund - Balance as at 31st January 2022 is £1,600

10 Interest within ADMG for re-instigation of the UK Market Statistics report

AG asked if BSRIA would be interested in doing the activity. RJ reminded the group that we have failed with BSRIA in the past, so should be progress the PW proposal. RJ’s company is happy to proceed.

MC to contact BSRIA

Action: MC - done

PW suggested we write to all members now and ask them to say yes or no and provide the contact.

11 **UK CA/CE Marking**

Update on latest position. DESNZ have advised they will recognise CE for Ecodesign products. It is clear that DLUCH are behind the ball on this.

12 **ADMG delegates to HEVAC Council**

No changes.

13 **Meetings in 2024**

20th June face to face at FETA
28th November likely to be at Belimo.

14 **Any other business**

None

15 **Items for next Agenda**

Depending on progress with the statistics scheme, we could invite BSRIA.